



## TRAINING CHECKLIST FOR iMIS INPUTTING

**Name:** Elaine Cullingham

**Area:** Manitoba Area

Instructions:

1. Choose a training from one of the Training Categories. If you are having a training day and offering multiple trainings to the same group of people, you can choose from more than one training per category.
2. Enter the names and iMIS numbers of all those who participated.
3. If the training you offered is not listed in one of the Training Categories, you can enter it under "Other"
4. Continue inputting as many trainings as needed, using additional training checklists as required.
5. Send your Training Checklist to the provincial office for inputting.

**Training 1**

**Training Date:** May 1, 2010

**Training Category**

**List of Trainings**

**Mandatory and Unit Guider Trainings:**

Safe Guide 2008                      Orientation to Guiding  
Youth Member Safe Guide 2008  
Brownies - About the Girl

**Enrichment Modules:**

**Outdoor Activity:**

**Other (select from drop down or list):**

or list:

<b>Participant</b>	<b>iMIS #</b>	<b>Participant</b>	<b>iMIS #</b>
Elaine Smith	12345	Monika Smith	12345
Debra Smith	123656	Doreen Smith	548989
Marlo Smith	546433	Aynsley Smith	546876
Barb Smith	457657		

**Training 2**

**Training Date:** May 2, 2010

**Training Category**

**List of Trainings**

**Mandatory and Unit Guider Trainings:**

**Enrichment Modules:**

Guiding Promise and Law  
Effective Communication

**Outdoor Activity:**

**Other (select from drop down or list):**

or list:

<b>Participant</b>	<b>iMIS #</b>
Elaine Smith	123456
Jill Smith	54676

<b>Participant</b>	<b>iMIS #</b>
Monika Smith	5798646
Debra Smith	475757

**Training 3**

**Training Date:**

**Training Category**

**List of Trainings**

**Mandatory and Unit Guider Trainings:**

**Enrichment Modules:**

**Outdoor Activity:**

**Other (select from drop down or list):**

or list:

<b>Participant</b>	<b>iMIS #</b>
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<b>Participant</b>	<b>iMIS #</b>
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